

## Christian Service of Marriage Policies

### **College Park Presbyterian Church**

118 E. Par Street  
Orlando, FL 32804  
407-898-4671

- 1) The Christian marriage ceremony is a service of worship and shall be under the direction of a minister.
- 2) In order to have your marriage approved, there must be evidence of Christian commitment and responsibility. The groom and bride must pledge their love and fidelity to one another for the rest of their lives.
- 3) The marriage service is ordinarily conducted by the pastor of the church; however another minister may be invited to officiate with consent of the church pastor.
- 4) It will be expected that at least one of the partners is a professing Christian. Couples will be encouraged to unite with our church if they are not active members of another church.
- 5) All couples are required to attend marriage counseling sessions prior to their wedding at CPPC.
- 6) The music used should be worshipful to God. Care should be taken that it be suitable and reverent.
- 7) All persons participating in the wedding ceremony (i.e. musical, laypersons, etc...) must be made aware to the CPPC Wedding Director prior to the ceremony's approval by the CPPC Session.
- 8) Wedding dates should be scheduled well in advance in order to allow time for proper counseling and to avoid conflicts in scheduling.
- 9) In order to have a reverent and worshipful service the following stipulations must be observed:
  - a. No flash photography will be allowed during the marriage ceremony, with the exception of processional and recessional photos. Photographs will ordinarily be taken before and after the service. It is your responsibility to explain this to your photographer.
  - b. Rice may not be used. Flower petals, bubbles, or birdseed are acceptable to be thrown outside of the sanctuary.
  - c. Flowers and decorations are not permitted on the Lord's Table. The bride and her designees may not begin decorating earlier than 2 hours prior to the service.
  - d. No smoking or alcoholic beverages allowed on the Church campus.
- 10) The Fellowship Hall must be reserved if a reception is planned at the church. The reception must be a Christian celebration; the doors should be kept closed and the noise level down as a courtesy to our neighbors. Reception must end by 9:00 p.m.
- 11) Bride and Groom dressing rooms must be cleared out prior to the beginning of the ceremony. CPPC is not responsible for personal items that are left unattended.
- 12) All fees must be paid in full ten (10) days prior to the wedding ceremony. In addition, a copy of the marriage license must be given to CPPC ten (10) days prior to the wedding ceremony. Failure to provide either could result in a cancellation of your reservation.

## Fees/Contract

**Base Fee (\$1000) includes:**

**Facility Rental:** \$550

**Staff:** \$450  
(Includes Wedding Facilitator, Custodian, Sound Tech, etc...)

**(Please Note:** Facility Rental and Staff fees are based on the arrival of the wedding party, decorators, guests, etc... no earlier than one and a half hours before the wedding time, the duration of the wedding, and the wedding rehearsal, which is approximately one to one and a half hours. If more time is needed, then there is an hourly rate that may be discussed.)

**Optional Services:**

**Minister Honorarium:** \$250

**Visual Tech:** \$75

**Organist/Pianist** \$150

**Singer** \$100

**Fellowship Hall for Reception or Rehearsal Dinner:**

**Facility rental fee based on an hourly rate:** \$100 per hour

**Staff Fee:** (varied based on time)

**Subtotal of Optional Services:** \$ \_\_\_\_\_

**Base Fee:** + \$1,000.00

*Non-refundable deposit must be paid to hold date* **-\$100.00**

**Total Amount Due:** \$ \_\_\_\_\_

Total amount due must be paid in full by \_\_\_\_\_,  
\_\_\_\_\_ 20 \_\_\_\_\_ (ten days prior to your wedding)

I have read the Christian Service of Marriage Policies given to me, and agree to abide by the guidelines set by College Park Presbyterian Church.

\_\_\_\_\_ **(Bride)**                      \_\_\_\_\_ **(Groom)**